



# Summit Academy Health and Safety Plan Guidance

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Summit Academy will maintain the health and safety of students, educators, and other staff and the extent to which

## **STAFF AND STUDENT HYGIENE PROTOCOLS AND PROCEDURES**

The following procedures have been routinely communicated to our staff and students and are updated as per CDC and DHS guidance as needed.

Wash hands frequently with soap and water for at least 20 seconds. Video instruction has been provided to all staff and students regarding the proper procedure for hand washing.

Avoid touching face, eyes, mouth and nose. Video instruction indicating the importance of avoiding touching these areas has also been provided to all staff and students.

Stay home when you are sick.

Cover your cough or sneeze with a tissue, then immediately discard the tissue in the trash. Wash and or sanitize hands.

Clean and sanitize frequently touched objects and surfaces.

Remove Personal Protective Equipment (PPE) before leaving the unit, including gloves  
Immediately perform hand hygiene  
Disinfect or discard cleaning equipment and return to the storage area.

Additionally, staff members need to watch the three videos below before sanitizing.

<https://youtu.be/n-K8cRyZsw0>

<https://youtu.be/dXqy1wXyXZg>

<https://youtu.be/bmR2nglFncQ>

e. **Contact tracing in combination with isolation and quarantine, in collaboration with State and local health departments**

Summit Academy is accepting admissions to the shelter program, inpatient drug and alcohol program, and the general residential programs via our new Orientation Unit.

Our Admissions Representatives provide remote, virtual packet reviews and interviews for all referrals. A decision on any referral will be provided within 72 business hours. If a decision is not possible at that time, the Admissions Representative will update the referring agency on the status within that same time frame.

If accepted, the Admissions Representative will provide the next available admissions date for the student based on the following procedures:

All Summit Academy students will be admitted to the Orientation Program for 14 days before being admitted to the shelter, general residential or inpatient drug and alcohol program. Students who arrive at the school fully vaccinated are eligible to leave the Orientation Unit within 48 hours after arrival.

The students admitted will follow the New Student Intake Procedures indicated below prior to admission into the inpatient drug & alcohol or general residential program.

The Orientation Program will have established program objectives, including but not limited to:

- Completion of the health & safety assessment & plan
- Orientation & education regarding student rights, grievance policies, responsibilities and opportunities
- Assessment of academic records for academic planning and placement.

## **NEW STUDENT INTAKE PROCEDURES**

Before arriving on campus, a student must be cleared by medical staff according to our screening policy.

Upon arrival, all new students will be escorted directly to the Orientation Program. The Orientation Program is a separate unit used for only these students.

Each student will be assigned a bedroom in the Orientation Unit.

Each student will be provided with cloth masks.

Each student will watch four COVID-19 prevention videos.

Staff members will take the temperature of all students in this unit at least once a day.

If a student presents with or verbalizes any signs of illness or has any known exposure to a positive COVID-19 case, staff members will immediately call the medical department for an evaluation.

If the medical staff deems necessary, the student will be transferred to a designated infirmary or quarantine area. If a student in the Orientation Unit exhibits symptoms consistent with COVID-19, the 14-day orientation period may be extended for some or all of the students impacted. Additionally, the medical department will consult with our school physician to determine if further treatment and/or testing are required. The quarantine cycle will continue until a student is symptom-free for a full 14 days.

Our medical department will conduct COVID-19 surveillance testing on all consenting students, as well as a medical assessment before transferring any Orientation students to the inpatient drug and alcohol or general residential program.

## **SEVERE RESPIRATORY ILLNESS SEPARATION POLICY**

This plan is implemented for any student who displays flu-like symptoms, including a fever over 100.0° F.

1. The student will be immediately removed from the general population and moved to the designated area for separation.
2. The student will be required to wear an appropriate protective mask and will be encouraged to continue to wash hands several times a day.
3. Our staff will sanitize the assigned room based on the CDC recommendations and our sanitation procedures.
4. All meals will be brought to the student and will be eaten in the assigned room.
5. Employees working with the student will be required to wear appropriate personal protective equipment.

Our medical staff will manage treatment for any students being cared for under the Separation Policy for severe respiratory illness under the direction of our school physician, including referrals for testing of influenza or COVID-19. If the student is referred for either test, he will remain in separation protocol pending the results of testing and further direction from the medical practitioner.

When a student tests positive for COVID-19, it will be determined, in coordination with treating medical professionals, if the student requires inpatient treatment, placement in a county healing



